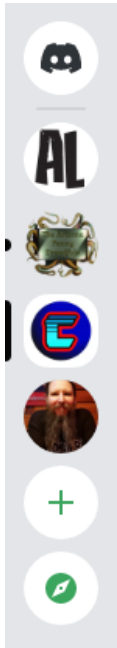# ATTENDEES

Welcome to Virtual CoKoCon 2021! We're happy that you've chosen to join us. Here's some important information for you.

Discord

Virtual CoKoCon 2021 is being held in Discord with some panels in Zoom. This may be new to many of you.

To access Discord, you'll need to download the free Discord client at discord.com (which is available for Windows, Mac, Linux, Android and iOS) *and* sign up for your free Discord account. Then visit this invitation link to take you to the CoKoCon server:

https://discord.gg/Np9cb3YFVR

Once you've been there once, it'll show up as a big neon C in your list of servers (as left), along with any other servers that you've also visited. Next time, just run Discord and click on that big neon C.
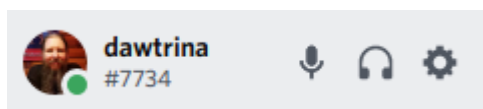
Wristbands

When you first visit our server, you won't see much of anything, as you need to be assigned a **wristband** first.

This will happen when you show up on the day for the convention. Identify yourself in the **#registration** text channel so that our registration team can give you the role they need to get in. Then channels will open up, as shown opposite.

Recommended Settings

We recommend that you configure your Discord client by clicking on the gear towards the bottom left of your screen (as below), App Settings and Voice & video.
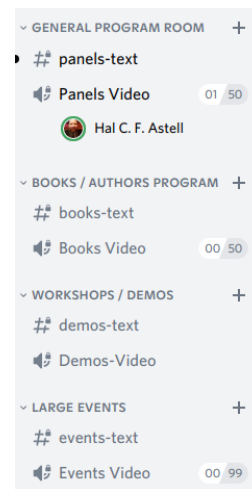
dawtrina
#7734

Everyone should turn off **Input Sensitivity** (see the X):

INPUT SENSITIVITY
Automatically determine input sensitivity

If you're using headphones, turn off **Echo cancellation** too. However, if you're not using headphones, leave it on.

VOICE PROCESSING
Echo cancellation

Rooms and Channels

∨ GENERAL PROGRAM ROOM   +
⌗ panels-text
🔊 Panels Video   01 / 50
   🙂 Hal C. F. Astell

∨ BOOKS / AUTHORS PROGRAM   +
⌗ books-text
🔊 Books Video   00 / 50

∨ WORKSHOPS / DEMOS   +
⌗ demos-text
🔊 Demos-Video

∨ LARGE EVENTS   +
⌗ events-text
🔊 Events Video   00 / 99

Each room features a pair of channels, one for text and one for video. There are some additional text channels for other reasons.

The **video channel** is for video chat, so you can see the panelists, presenter or stream. Think of the associated **text channel** as a chat window for the video channel.

You can see both at the same time by clicking on the **pop out** button at the bottom right of any of our Video channels:

Zoom

You don't need to have a Zoom account to connect to a Zoom session.

Everything that's in Discord is contained in our server, so you just need to click on a different room to go there. Explore to check out our **#art-show** and **#dealers-room** channels, for instance, register for our Charity Auction in **#signup-for-auction**, or join our **Gaming**.

However, each Zoom panel has its own link. These are listed in the **#zoom-links** channel within Discord, so you can just click on a link and join a Zoom panel.

These links will not be shared publicly otherwise and are not listed in the programming schedule.
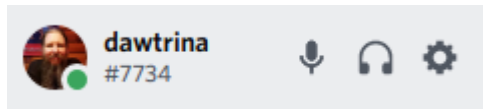
Please do not share these links with non-members but, if anyone else is interested in attending, send them a link to sign up for free:

cokocon.org/2021/members.html

Useful Options

You might find the following Discord options useful.

At the bottom left of your Discord window, you'll see a set of icons like these:

The microphone icon is your **mute** button.

The headphone icon is **deafen**. This shuts off all sound from Discord and is useful if you need to handle a phone call during the convention.

The gear icon is where all your settings are found.

If you need to leave the room for a while but want to remain in Discord, there's an **Away from Keybd** channel which is silent. Otherwise, you'll remain in the Video channel that you're in and there are size limits on these, so you may impact someone else who wants to get in.

You can increase or decrease the **volume** of anyone in a video room by right clicking on their name and sliding the volume bar up or down (or muting them). Note: this won't affect how anyone else hears that person.
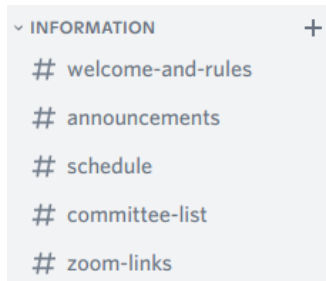
Con Suite

While we have a lot of programming for you to attend, there may be times at which you simply want to chat with panelists, staff and attendees.

The **Con Suite** video channel will be open throughout Virtual CoKoCon 2021 and that's where you'll meet the people you didn't know you needed to meet. Just pop in and say hi. If it gets busy and you want to have a quieter conversation with someone, there's a **Breakout** room.

Discord also allows for private messaging, of course.

Help

Basic information and the code of conduct to follow at Virtual CoKoCon 2021 is in **#welcome-and-rules**.
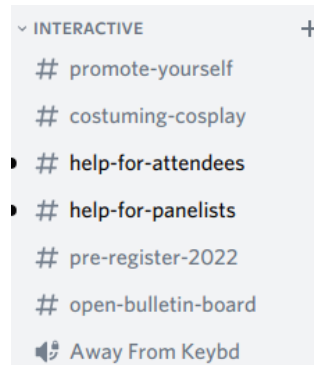
The program schedule is in the **#schedule** channel. You can click on the images there to open larger versions of them.

Schedule changes will be posted in **#announcements**.

You'll need a Zoom link to get to any of our panels in Zoom. You'll find them all listed in **#zoom-links**.

Interaction

While we have content to share with you, we hope you will also share with us.

If you create, please feel free to share what you create in **#promote-yourself**.

Just because we're not in a physical venue doesn't mean you can't cosplay. Share what you would have worn to CoKoCon in **#costuming-cosplay**.

If you can't find answers for your question anywhere in Information, please ask it in **#help-for-attendees** and one of us will pop in to help.

The **#open-bulletin-board** channel is for anything else you might want to share with the convention. It's yours to use. Turn it into what you want it to be.

Best Practices

Always **mute** yourself whenever you're not talking. This minimises any background noise.

In Discord, we recommend that attendees leave their camera **off**. During presentations, it won't be visible.

If you're attending a panel in Zoom but leave Discord open, or vice versa, **mute** one to avoid feedback loops.

Leaving Discord

Simply clicking the X to close Discord won't actually stop it running. It'll keep running in the background.

To fully leave Discord, you should click on the gear at the bottom left of the Discord client and then **Log out**. Be careful not to click on the much too obvious red button, though, as that will disable your account.

CoKoCon 2022

CoKoCon will be back in 2022 with, COVID-19 allowing, our usual physical convention.

Memberships to CoKoCon 2022 will be on sale during Virtual CoKoCon 2021. Details can be found in the **#pre-register-2022** channel under Information. As always, the sooner you purchase your membership, the cheaper it will be.

The special adult membership rate (12+) *during Virtual CoKoCon 2021* is $30. Youths (7-12) are half price. Kids in Tow (<7) are free, limited to two per adult member.